

ANNUAL PROCUREMENT PLAN FOR FINANCIAL YEAR 2022-2023
(Under Rule 8 of the Punjab Procurement Rules 2014)

Punjab Education Foundation

Sr. No.	Procurement Name	Procurement Description	Quantity (where applicable)	Scope of work	Procurement Type**	Procurement Category***	Funds (Rupees in Million)	Sources of Funds (ADP or Non ADP)	Tentative Estimated cost (Rupees in Million)	Procurement Methods****	Procurement Procedure*****	Tentative Timings of Procurement*****	Tentative Date of Procurement Advertisement	Tentative Date of Evaluation Report Announcement	Tentative Date of Contract Award	Tentative Delivery Schedule	Tentative Date of Completion	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1	Hiring of Services for Group Health Insurance FY 2023-24	Group Health Insurance	1486 (Estimated)	Health Insurance of PEF employees	Services	Local	36	ADP (ODP)	36	Tender	Single Stage two envelopes	4th Quarter	14-Apr-23	15-May-23	26-Jun-23	1-Jul-23	30-Jun-24	Provision of Health Services to Insured
2	Hiring of Services for Group Life Insurance FY 2022-23	Group Life Insurance	363 (Estimated)	Life Insurance of PEF employees	Services	Local	5	ADP (ODP)	5	Tender	Single Stage two envelopes	1st Quarter	10-Aug-22	12-Sep-22	20-Oct-22	22-Nov-22	21-Nov-23	Provision of Life Insurance to PEF employees
3	Hiring of Services of Individual Human Resource (HR) Consultant	To introduce new policies as well as suggest improvement in Performance Appraisal System, Recruitment & Selection system, Employee relations matter, training & analysis, compensation & benefits and employees retention	1	---	Consultancy services	Local	2	ADP (ODP)	2	Three Quotations	Least Cost	1st Quarter	31-Jul-22	30-Aug-22	15-Sep-22	16-Sep-22	15-Jan-23	
4	Hiring of Services of Individual Consultant for Research & Coordination (R&C)	Analysis of performance indicators, conduction of research, development of detailed work plan, secondary research/literature review, data management, report finalization, consultancy in close collaboration with PEF for designing research tools collect primary data etc.	1	---	Consultancy services	Local	2	ADP (ODP)	2	Three Quotations	Least Cost	1st Quarter	31-Jul-22	30-Aug-22	15-Sep-22	16-Sep-22	15-Jan-23	
5	Hiring Services for Binding of Financial Record FY 2022-2023	Binding of Financial Record	500	Binding of Financial Record	Services	Local	0.30	ADP (ODP)	0.30	Tender	Single Stage two envelopes	3rd Quarter	2-Feb-23	3-Mar-23	14-Mar-23	20-Mar-23	12-Jun-23	Binding of PEF Financial Record for safe keeping
6	Hiring of Tax Consultant FY 2022-2023	Hiring of Consultant for tax matters	-	Tax related matters	Consultancy services	Local	0.60	ADP (ODP)	0.60	Pre-Qualification	Least Cost	4th Quarter	15-May-23	15-Jun-23	1-Jul-23	1-Jul-23	30-Jun-24	To share the updates of tax matters and implementation of Laws. Further to provide legal opinion to PEF
7	Designing and Printing of Annual Report	Booklets	7,650	Booklets	Goods	Local	2.60	ADP (ODP)	2.60	Tender	Single Stage two envelopes	1st Quarter	31-Jul-22	30-Aug-22	15-Sep-22	30-Sep-22	10-Oct-22	
8	Designing and Printing of PEF Report (30 years excellence)	Report	7650	Designing and Printing of PEF Report (30 years excellence)	Goods	Local	3.6	Tender	3.6	Tender	Single Stage two envelopes	1st Quarter	1-Aug-22	30-Aug-22	15-Sep-22	30-Sep-22	10-Oct-22	
9	Procurement of PVC cards for EVS FY 2022-2023	Voucher Cards	100,000	Procurement of PVC Cards	Goods	Local	2.00	ADP (ODP)	2.00	Tender	Single Stage two envelopes	1st Quarter	31-Jul-22	30-Aug-22	15-Sep-22	30-Sep-22	23-Aug-23	cards for registered students under education voucher scheme
10	Procurement of Vehicles	Double Cabins Dalas and Cultus for Office Use	-	Procurement of Double Cabins Dalas and Cultus for Office Use	Goods	Local	74	ADP (ODP)	74	Direct Contracting	Least Cost	2nd Quarter	1-Oct-22	21-Oct-22	10-Nov-22	25-Dec-22	1-Jan-23	
11	Procurement of Air Conditioners	Air Conditioners for Office Use	26	Procurement of Air Conditioners for Office	Goods	Local	4.87	ADP (ODP)	4.87	Tender	Single Stage two envelopes	3rd Quarter	10-Feb-23	10-Mar-23	25-Mar-23	15-Apr-23	30-Apr-23	Air Conditioners including Installation Charges and Extra Copper Pipe as per requirements

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